

To do list for senior year

1. get senior portrait taken and choose gown shot ✓
2. reserve senior ad space in the yearbook ✓
3. send in baby photo ✓
4. have YB staff design yearbook ad ✓
4. reserve a spot to the Auction/Fashion Show ✓
5. decide on a college!!! ✓
6. register for Project Grad ✓
7. submit all Christian Service hours!!! ✓
8. Memory Lane poster(???)

Dear Senior Parents,

As Graduation fast approaches and all the “senior” things to do pile up, there is one last thing you need to do to help celebrate your soon-to-be college freshman: the Memory Lane poster. Designed and printed as large photos by NDP, we hang these posters at the Project Graduation Party to create a “Memory Lane.”

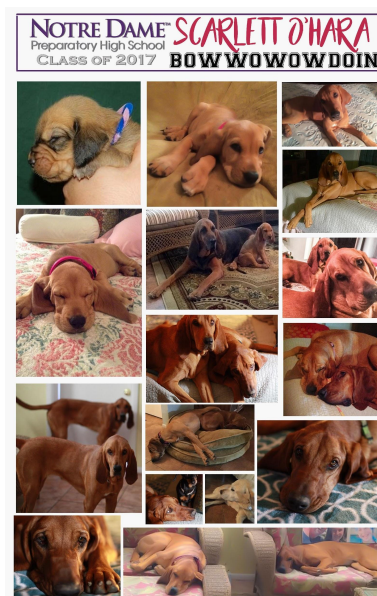
Let the 2021 Yearbook staff take the stress out of this last project ☺. The process is simple:

- 1) Go to the NDP website>Students>Seniors>Project Grad and pay the modest fee for the Memory Lane poster. Part of this fee is used to print out a matte finish photograph suitable for framing.
- 2) Select a layout template and complete Memory Lane poster information.
- 3) Choose photos that represent special times with family and friends. Include pets. This is something your senior can bring to college and take comfort in the memories.
- 4) Send between **7-16 (max) photos (depending on template selection)** digitally to Rebecca Stolic at rstolic@ndpsaints.org. These photos must be submitted as either JPEGs, PNGs, or PDFs. Include in the email your senior’s name and the name of the college your senior will be attending, as well as any specific requests for the placement of the photos.
- 5) **Submit all photos by April 16, 2021.**
- 6) One of the YB staffers will be assigned get to work on the design. You should receive a proof for editing within five schooldays.

We will have a limited amount of blank Memory Lane posters available at the front desk if it is necessary for you to design the poster yourself.

Handmade posters must adhere to specific guidelines and look like the example shown here: **no 3-D elements (bows, 3-D stickers); all photos are set within the 10x13 page with no overhang; only photos on the front (masthead) side of the poster; and finally laminate the poster before turning it into the front desk by April 28, 2021.**

This is a tradition at Notre Dame Preparatory that began with the first graduating Class of 2005 to help celebrate this momentous occasion. We would like all of our seniors to have a Memory Lane Poster, so please help spread the word to other senior parents. If you have any questions, please email Rebecca Stolic at rstolic@ndpsaints.org.



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To pay, please login to Smart Tuition parent portal at this link. <https://parent.smarttuition.com/>

- Make sure you are in the 2020-21 School Session
- Click on “Purchase optional items”
- Select your student
- Click on “Go”
- Scroll down to choose the applicable Item & Quantity: **Project Grad Memory Lane Board**
- Click the “Save” button
- Acknowledge the agreements
- Finish the payment section
- Print out the receipt for your records